

KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
August 18, 2023

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on August 18, 2023.

MEMBERS PRESENT

Dr. Hannah Coyt
Amanda Grigsby
Dr. Andrea Brooks
Beverly Martin
Denise Hutchins
Dr. Charles Pemberton
Jake Roberts

DPL STAFF

Lyndsay Sipple, Admin Section Supervisor
Stephanie Hilson- Robinson, Board Administrator
Kristen Lawson, Commissioner

LEGAL COUNSEL

Sara Janes, OLS

OTHER

Dawn Hinton, KCA
Louise Claussen
Shannon
Cheyenne Hubbard

CALL TO ORDER

Chair Coyt called the meeting to order at 10:03 a.m.

MINUTES

Ms. Grigsby made a motion to approve the minutes with amendments to the agenda correcting June to July and amending the adjournment motion to Ms. Martin motioned the Board to adjourn, Dr. Pemberton seconded. Dr. Pemberton seconded the motion with amendments. Motion carried.

MONTHLY FINANCIAL REPORT

The Board reviewed fiscal year 2022-2023 financial report. No action is needed.

The Board Counsel brought attention to the higher-than-normal cost of Legal Services. This is due to extended hours needed to work on regulations, updating forms, and the backlog of complaints and investigations. The Board discussed increasing the Legal budget and allotment if needed.

DPL REPORT

Commissioner Lawson reported there is nothing new to report to the Board. She relayed additional staff onboarding is going well.

NEW BUSINESS

AASCB annual fees were due July 1, 2023. Ms. Hutchins made a motion to pay the annual fees to AASCB. Dr. Brooks seconded, motion carried.

The AASCB Conference will be held in Tucson, AZ on January 7-9, 2024. The conference will be co-chaired by Chair Coyt. The Board discussed sending all Board Members, Board Counsel, and the

Board Administrator to the conference. They discussed the benefits of not only the learning aspects but also the ability to network with other state boards.

Dr. Pemberton made a motion for all current board members and the new board member as well as supporting state employees to attend the AASCB conference in January 2024 and revisit justification statement of who is going to attend. Ms. Hutchins seconded, motion carried.

Board members discussed their key takeaways from the CRBS Annual Conference in Nashville, KY. The Board members found the seminars extremely interesting and educational. Takeaways the Board would like further discussion on is transparency with KY counselors, possible production of a newsletter, a Facebook page, and a CEU tracking system.

It was reported KY is in the early stages of creating a reciprocity agreement with SC. Chair Coyt is awaiting documentation from SC which will be send to Ms. Janes for review.

The Board discussed the eventual requirement of a jurisprudence exam for out of state counselors who are becoming licensed in KY and access to the NPI database.

Dr. Brooks updated the Board on the Counseling Compact. The Commission continues research and vetting database systems. They defined qualifying examinations as the NCE, NCMHCE, and CCE. Ms. Janes will review the Statutes and Regulations to determine what changes may be needed to accommodate for the Counseling Compact.

The Board briefly discussed the use of ChatGPT in practice. Ms. Jane relayed the Board wouldn't be able to encourage or discourage the use because they do not offer advisory opinions.

OLD BUSINESS

Ms. Hinton stated the KCA newsletter will be out the week of August 21, 2023. She also reported there are several upcoming Webinars, including required trainings. Ms. Hinton highlighted a three-part training beginning September, Integrating EMDR with Polyvagal Theory in Treating Trauma, which will be hosted by Chair Coyt. It was reported the Annual KCA Conference registration is going really well and presenters have been notified of their time slots. Emails were sent for CALL to VOTE for a replacement Board Member. The Board and Ms. Hinton discussed how the process can be improved to alert more counselors.

Professional Identity will be followed up on by Chris Griffin with KCA.

The Board is moving forward with RFPs for third-party produced required trainings.

The invoice for AASCB Board Member Training Modules will be submitted for payment.

Board Counsel is awaiting the final contract for NC Reciprocity.

APPLICATIONS COMMITTEE

Mr. Roberts made a motion to enter closed session, pursuant to KRS 61.810(1)(c); (1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss pending litigation/complaints and applications. Ms. Hutchins seconded the motion, which carried, and the board entered closed session at 12:43 p.m.

Ms. Hutchins motioned to come out of the closed session at 1:11 p.m. Ms. Grigsby seconded the motion, which carried. No action was taken during the closed session.

Ms. Martin made a motion to accept the Applications Committee's recommendation for approvals and denials. Motion seconded by Dr. Brooks, which carried.

Licensed Professional Counselor Associate (LPCA)

The applications committee made a recommendation to approve the following applications:

Crisler, Taylor Marie; Faulkner, Mia Janelle; Hagan, Juanita Carol; Houston, Ariel Osumenya; Jackson, Courtney Nicole; Lykins, Rocky Scott; Mahan, Cassidy Shenea; Marshall, Mikayla Lindsey; McQueen, Jadyn Inez; Milburn, Sarah Elizabeth; Moon, Mary; Richards, Tammy Dawn; Routt, Jamie L; Seaborn, Jonathon; Turner, Taylor Michelle; Zavala, Michael Kent

Licensed Professional Clinical Counselor (LPCC)

The applications committee made a recommendation to approve the following LPCC applications:

Acree, Debra R.; Adams, Brenda; Bates, Daniel; Brady, Jessica; Cameron, Leamon E ; Clark, Noel Perry; Crabtree, April Dawn; Craig, Polly Catherine; Despain Jr., James William; Dieman, Jennifer Kay; Dobbs, Tiffany Tucker; Dunlap, Andrea Barton; Freeman, Joshua Houston; Harvey, Megan Nicole; Hauser, Juliana; Horne, Amanda M; Hyldahl, Rebecca Sue; Johnson, Kristina N; Lee, Jared J; Millanti, Kimberly Rachel; Monroe, Zachary Keith; Munn, Jami Lynn; Myers, Denise Rene; Owens, Megan Renee; Sales, Rebecca Lynn; Skeens-Bailey, Kathryn Mae; Sloan, Derek Bradley; Smith, Mark Andrew; Smith, Peter Berk; Smith, Tayla C; Steele, Jordan Michael

LEGAL COUNSEL

Mr. Roberts made a motion to enter closed session, pursuant to KRS 61.810(1)(c); (1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss pending litigation/complaints and applications. Dr. Pemberton seconded the motion, which carried, and the board entered closed session at 1:11 p.m.

Dr. Pemberton motioned to come out of the closed session at 2:09 p.m. Ms. Grigsby seconded the motion, which carried. No action was taken during the closed session.

Ms. Janes reported the updated Regulations have been sent to LRC for a pre-review. She expects there to be minor changes needed before submission by September 15, 2023. Ms. Janes stated it will take approximately 9 months for the process to be complete.

Dr. Pemberton made a motion to add "Entered into a Diversion Agreement" to the Regulations regarding the requirement of self-reporting to the Board. Dr. Brooks seconded the motion, which carried.

Ms. Hutchins motioned to approve a FFD Evaluation on P.T. pursuant to 201 KAR 36:040: Section 6, and to file a Board Complaint if needed. Motion seconded by Ms. Martin, which carried.

Ms. Grigsby motioned to approve contracting with Dr. Shelton for \$999.00 for a FFD Evaluation in case 2023LPC- 00018. Motioned seconded by Ms. Martin, which carried.

Dr. Pemberton motioned to approve a modification to T.P.'s Agreed Order allowing weekly face to face supervision to occur via Zoom, facetime, or another program that includes visual and audio

capabilities; supervisor shall submit quarterly reports to the Board noting licensee's progress. Motion seconded by Ms. Martin, which carried.

ADMINISTRATIVE HEARINGS

Ms. Hutchins motioned to approve 2023LPC-00001 T.B. Denial Appeal – Final Order Dismissing. Seconded by Ms. Grigsby, which carried.

Dr. Pemberton motioned to approve the 2023LPC-00027 T.M. Agreed Order. Seconded by Ms. Hutchins, motion carried.

Dr. Pemberton motioned to approve the 2021LPC-00023 F.J. Agreed Order. Seconded by Ms. Hutchins, motion carried.

COMPLAINTS COMMITTEE

2022LPC- 00046: Deferred for further information.

2022LPC- 00047: Deferred for further information.

2023LPC- 00030: Committee recommends private admonishment with 3 CEUs in Dual Relationships and not to reapply for -S credential for 12 months.

Ms. Grigsby motioned to approve the Complaints Committee recommendations. Motion seconded by Dr. Brooks, which carried.

PER DIEM

Ms. Martin made a motion to pay per diem for today's meeting as well as the following days:

- Dr. Andrea Brooks: August 18 (Regular Meeting)
- Dr. Hannah Coyt: July 20 (Board Review), August 16 (Board Review), August 17 (Board Review), August 18 (Regular Meeting)
- Amanda Grigsby: August 17 (Complaints Review), August 18 (Complaints Committee & Regular Board Meeting)
- Denise Hutchins: August 16 (Application Review), August 17 (Applications Committee), & August 18 (Regular Meeting)
- Beverly Martin: August 16 (Complaints Review), August 18 (Complaints Committee & Regular Board Meeting)
- Dr. Charles Pemberton: August 17 (Applications Committee), & August 18 (Regular Meeting)
- Jake Roberts: August 18 (Regular Meeting)

Ms. Hutchins seconded the motion, which carried.

ADJOURN

Dr. Pemberton made a motion to adjourn at 2:22 p.m. Second by Ms. Hutchins and carried.

Dr. Hannah Coyt, Board Chair

